

## Appendix A: Registration Checklists

### DDSB Students Registration Checklist for eLearning Summer School

- For students who attended a Durham District School Board secondary school in 2019/2020**
- Identify the course that you wish to take (noting the registration code) [www.dce.ca](http://www.dce.ca).
- Contact your home school guidance department to obtain permission to enrol in summer school. *It is the responsibility of the home school to ensure eligibility/prerequisite requirements have been met.*
- Once permission has been granted, register for summer school utilizing one of the following methods;
  - **On-line** at [www.dce.ca](http://www.dce.ca)
- Send your registration receipt to your guidance office to confirm your enrolment in the course.

*Note: you must provide a valid email address at time of registration – this will be the primary contact – please ensure that you will have access to this email prior to and for the duration of the program.*