



Durham Continuing Education
120 Centre St. S., Oshawa, ON L1H 4A3
905-436-3211
www.dce.ca



Welcome to eLearning!

Once your registration is processed, you will receive an email, via the email address indicated on your registration forms, stating that your account has been created. Your username and password will be included in this email. Once you receive the email, go to <http://durham.elearningontario.ca> to login. Bookmark this website.

Orientation Course

Prior to beginning your eLearning credit course, you **are required to complete the DCE eLearning Student Orientation Course**. A link to the orientation course will be found on your D2L homepage when you login. You must complete this course prior to the start of your credit course. The **Student Orientation Course** will provide you with essential knowledge and skills to support your online learning experience.

Expectations for your eLearning credit course

- You should expect to spend **20 hours per week** completing readings, research and assignments for your online course
- You are expected to login to your credit course daily (**not including weekends or holidays**) to receive instructions/directions from your teacher
- You **MUST READ THE ANNOUNCEMENTS FOR YOUR COURSE EACH DAY!**
- You are responsible for checking news posts, emails and the calendar for updates and information
- It is important that you communicate on a regular basis with your teacher
- You are responsible for making sure all assignments are completed and submitted by the deadlines assigned
- You are expected to be present for the final examination in your course – **NO EXCEPTIONS OR EXTENSIONS WILL BE GRANTED**
- **If you wish to withdraw from your eLearning course, you must contact Rob Hanna at Durham Continuing Education (905-440-4505 or robert.hanna@ddsb.ca) – your teacher cannot withdraw you from a course**
- **Students who do not withdraw from a course prior to the Full Disclosure Date (go to www.dce.ca and check the “Important Dates” under the eLearning area of the website for details) will remain in the course for its duration**
- Please note that the DDSB and e-Learning Ontario Acceptable Use Policies apply to all e-Learning courses

For technical support contact D2L directly.

Desire2Learn Help Desk available 24/7 at 1-(800) 222-0209 for immediate assistance